

**TRAVEL PLAN
(Report by the Head of Administration)**

1. INTRODUCTION

- 1.1 At their meeting held on 13th March 2007, the Overview and Scrutiny Panel (Service Support) decided to establish a Working Group to investigate the Council's Travel Plan and the question of travel allowances and incentives/disincentives for Members and Officers to use more environmentally sensitive means of transport.
- 1.2 The findings of the Working Group were submitted to a meeting of the Cabinet held on 21st February 2008 (a copy of their report is appended at Annex A). In their consideration of the Group's recommendations, Executive Councillors questioned why it had been suggested that mileage allowances be changed for Members and not employees and Members also felt that further work was required into alternative methods of transport to discourage the use of private cars by employees in travelling to and from work. In approving the Working Group's recommendations, the Cabinet requested that they be investigated in the context of the emerging Environment Strategy, the car parking action plan and the travel plan. This response was reported back to the Overview and Scrutiny Panel (Service Support) on 11th March 2008.
- 1.3 To take forward the recommendations particularly in respect of Members Allowances, and having been advised that the Members Allowances Scheme was part of the Constitution and that it was the role of the Corporate Governance Panel to advise on any proposed changes to the Council's constitutional arrangements, the Overview and Scrutiny Panel (Service Support) has requested the Corporate Governance Panel to consider that part of the Working Group's report relating to Members Allowances.

2. RECOMMENDATION

- 2.1 It is therefore
- requested that the Corporate Governance Panel consider the content of recommendations (a) – (d) of the Working Group's report and accordingly recommend to Council that the Independent Remuneration Panel be convened.
- 2.2 For completeness, the Overview and Scrutiny Panel (Service Support) has asked the Head of Environmental Management to consider the implications of recommendations (e) – (f) of the Working Group's report in conjunction with the preparation of the new Environment Strategy.

BACKGROUND INFORMATION

Report of the Travel Plan Working Group

Minutes of the meeting of the Overview and Scrutiny Panel (Service Support)
held on 12th February and 13th March 2008.

Minutes of the meeting of the Cabinet held on 21st February 2008

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